



Windmill Village at Punta Gorda, Inc.

215 Rio Villa Drive,
Punta Gorda, FL 33950

Office: 941-639-2911
Fax: 941-639-1701

Email: windmill@windmillvillage.org
Website: windmillvillage.org

SHARE CERTIFICATE AND BOND NAME CHANGE FORM

Date: _____

I wish to have my name changed on my Certificates:

Current Name #1: _____

Signature: _____

Current Name #2: _____

Signature: _____

WMV Address: _____ Lot #: _____

New Name #1: _____

New Name #2: _____

Circle one if unmarried: And And/or Or

Check here if legally husband and wife _____

- Please submit this form along with a check in the amount of \$50.00 made payable to:
Windmill Village at Punta Gorda, Inc.

FOR OFFICE USE ONLY		
CHECKLIST	DATE	INITIALS
Turned in old Shares & Bond Certificates:	Date Prepared: _____	_____
Share Certificate: Old: _____ New: _____		_____
Bond Certificate: Old: _____ New: _____		_____
Fee Paid:	Check # _____ Date: _____	

PRESIDENT AND SECRETARY CHECKLIST	
Verify new Share and Bond certificate (name(s), number of shares, signature and seal. *Only 2 verifications/signatures needed.	
President: _____	Date: _____
Secretary: _____	Date: _____
Other: _____	Date: _____
Position: _____	



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Notice to all Shareholders requesting changes to their Shares and Bonds Certificates.

Windmill Village is happy to process your requested changes assuming you have the corresponding information to authorize the change requested. We charge a fee for this service payable to WMV, fees vary based on change request. The process generally takes 2-3 weeks.

Once your new Shares and Bond are created and signed, we will contact you directly so you may advise us of how you would like to receive them.

Processing changes to Shares and Bond Certificates only changes your information with WMV.

It is up to the Shareholder to register the new certificate of Shares with Charlotte County.

Depending on the reason for the change you may need to pay a Doc Stamp in addition to the \$10.70 recording fee, additional pages needing to be recorded are an additional \$8.50 a page. You can find more information about the Doc Stamp Tax at the Florida Department of Revenue – Documentary Stamp Tax, online or calling the local office. There are only a few exemptions that exclude the Doc Stamp fee.

Currently as of 6/2024 the fee for Doc Stamp is \$.70 per \$100.00.

Example: 18 Shares \$18,000.00 = \$126.00 / 20 Shares \$20,000.00 = \$140.00.

The fees and costs charged by the county may change at any time without notice, this is a courtesy notice and may not reflect the actual costs when you arrive to register.

Not registering the new Shares Certificate may create issues in the future, Homestead, Selling, Inheritance, Title Insurance, Etc. WMV is not responsible for registering these documents, it is the shareholders' responsibility.

If you need additional information do not hesitate to contact the office.

Thank you
Windmill Village Management