

**WINDMILL VILLAGE A PUNTA GORDA, INC.
RECREATIONAL FACILITIES RESERVATION FORM II-2**

Shareholder Name _____ **Address** _____

Phone _____ **Email** _____

Purpose _____

Date Event Begins _____ **Date Event Ends** _____

Day of Week for the Event _____ **Start Time** _____ **End Time** _____

Time Set-up Begins _____ **Time Clean-up Ends** _____

Facilities Requested – Check all that apply

Clubhouse Rooms North _____ South _____ Main _____ Library _____ Pool Room _____ Stage _____
Kitchen _____ Refrigerator _____ Stove _____

Outside Areas Veranda _____ Pavilion _____

Estimated Total Attendance _____ **Number of WMV Shareholders** _____ **Number of Non-Shareholders** _____

Food be served at this event _____ **Catered/Food Truck** _____ **Insurance Rec'd** _____ **License Rec'd** _____

The recreational facilities of Windmill Village at Punta Gorda, Inc., are, primarily for the use and enjoyment of the residents and guests. (See Recreational Facilities Reservation Procedure: Policy II.2)

Shareholders shall not reserve the Recreational Hall for the purpose of raising funds for entities other than those of Windmill Village, i.e. Social Club and those groups sanctioned by the Social Club, or as approved by the Board of Administration of Windmill Village at Punta Gorda, Inc. Windmill Village at Punta Gorda, Inc., reserves the right to cancel or withhold approval for any functions not meeting the above requirement.

I will adhere to the rules and regulations as they pertain to the use of WMV facilities. I will be responsible for any damage to WMV facilities, and I will provide liability insurance as requested.

Authorized Organizer of Event Signature _____ **Date** _____

Approved _____ **Not Approved** _____

Additional Comments/Requirements _____

Windmill Village Representative _____ **Date** _____